



CHEROKEE NATION

P.O. Box 948 • Tahlequah, Okla. 74465 • (918) 456-0671

Wilma P. Mankiller
Principal Chief

John Ketcher
Deputy Chief

The attached credit card is issued for the convenience of employees operating tribal vehicles (NOT GSA VEHICLES) whose duties require them to drive outside the Tahlequah area. By special arrangement with Phillips Petroleum Company, the tribe will not be charged federal excise tax on gasoline purchases charged to these cards. Please note that you will be charged normal prices at the station-- the adjustment will be made at Phillips Credit Card Center and reflected in the billing we receive.

It is very important to understand that these cards may only be used for the purchase of gasoline and oil used in tribal vehicles. Any unauthorized purchases charged against this card will be deducted from the employee's paycheck and the employee will be subject to disciplinary action.

In the space below, please indicate which component code should be charged for purchases made against this particular card. All charges on this card will be automatically charged to the component indicated.

If this card is lost, please report its loss immediately to Sandy Hagel at 456-0671, extension 592. This authorization assigns the responsibility to the assigned person and department for the direct billing.

CARD NUMBER 699 784 034 0 001
charge to component code 1001.00 account 656

I accept the card and agree to the above conditions.

NAME (PRINTED) CHIEF WILMA MANKILLER

EMPLOYEE NUMBER

SIGNATURE [Signature]

DATE 5/9/11