

received
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August 9, 1994

VIA FAX TRANSMISSION

Kenneth C. Blankenship, Chairman
IAIANCAD BOARD OF TRUSTEES
Institute of American Indian Arts
Post Office Box 1836
Santa Fe, New Mexico 87504

and

VIA FIRST CLASS MAIL

Kenneth C. Blankenship, Chairman
IAIANCAD BOARD OF TRUSTEES
c/o Museum of the Cherokee Indian
Post Office Box 1599
Cherokee, North Carolina 28719

Re: **Institute of American Indian Arts**

Dear Chairman Blankenship:

As you undoubtedly know, I have been nominated to the Board of Trustees for the Institute of American Indian Arts ("IAIA"). I personally am very excited about this nomination and hope to be of benefit to the Board and IAIA. In order to be prepared and well-informed as quickly as possible, and to cut down on the "breaking in" period, it would be very helpful if you could send each of the nominees a copy of the Board's current Articles and By-Laws and all other operating documents (including procurement policies and personnel policies) that control how the Board conducts its business. If there are any policies or other written documents for IAIANCAD, especially any detailing the relationship between the Board and the Foundation, or explaining the inter-relationship between and the powers and duties of the various centers (such as the museum, Native Images, etc.), please include these in the information packet; this packet should also include any operating policies or procedures manuals for each Center, if such exist independently of the policies and procedures for IAIANCAD itself. Copies of the minutes for