MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Monday Morning, March 6, 1916.

Members present: Messrs. Wilson, Sandlin, Shepler, Ralls, Hill and Fite.

Minutes of the meeting of the State Board of Education on December 16th and 17th, 1915, were presented and approved.

Dr. W. L. Kendall, Superintendent of the Institution for Feeble Minded at Enid, appeared before the Board and recommended the establishing of a Nurse Training Course at the Institution for the Feeble Minded. On motion by Dr. Fite seconded by Mr. Shepler, the Board approved Dr. Kendall's recommendation and ordered the establishment of the Nurse Training Course at the Institution for the Feeble Minded.

All voted aye.

Mr. Wilson made a statement of the matters for consideration of the Board at this meeting.

The Board discussed conditions existing at the Northwestern State Normal School relating to the suspension of certain students of that institution. On motion by Mr. Ralls seconded by Mr. Hill, the Secretary was instructed to notify Pres. Grumbine and the representative of the suspended students to appear before the Board at nine o'clock on March 7th.

Voting aye: Messrs. Wilson, Ralls, Hill, Sandlin, Fite.
Voting no: Mr. Shepler.

J. M. Marquess, Principal of the Sumner High School of Kansas City, Kansas, under consideration for the presidency of the C. A. and N. University, appeared before the Board, at the request of the Board. He informed them of his educational qualifications, his visits to other institutions for information as to best educational methods, his work in Kansas City High School, and presented testimonials, after which he retired.

On motion by Dr. Fite seconded by Mr. Shepler and Mr. Sandlin, J. M. Marquess was elected President of the C. A. and N. University at Langston at a salary of $2500.00 per annum, services to begin June 1, 1916, or earlier, if Marquess's release from the Kansas City Board of Education can be secured.
All voted aye.

The Board recessed until one-thirty o'clock.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Monday Afternoon, March 6, 1916.

Members present: Messrs. Wilson, Shepler, Sandlin, Ralls, Hill, Fite and Campbell.
The resignation of Charles Evans as President of the Central State Normal was presented. On motion by Mr. Hill seconded by Mr. Sandlin, the resignation of Pres. Evans was accepted to take effect the first of August, 1916, but his services in the institution and salary to continue until September 1, 1916; and that a proper letter expressing the appreciation of the Board for the services of President Evans be prepared.

All voted aye.

Mr. Wilson appointed Mr. Shepler and Mr. Sandlin as a committee to prepare a suitable letter to President Evans.

On motion by Mr. Sandlin seconded by Mr. Campbell, the following deficiency claims for salaries of instructors in the University Preparatory School for the months of May and June, 1915, which have been properly presented, were approved for payment out of the fund appropriated for that purpose by Senate Joint Resolution No. 3, passed by the Extraordinary Session of the Fifth Legislature and approved by the Governor on February 8, 1916:

For Month Ending May 30, 1915

<table>
<thead>
<tr>
<th>Regular Instructors</th>
<th>For Month Ending June 30, 1915</th>
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<tbody>
<tr>
<td>Lynn Glover</td>
<td>$225.00</td>
</tr>
<tr>
<td>J. Rothenberg</td>
<td>116.66</td>
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<tr>
<td>Edgar A. Rippey</td>
<td>116.66</td>
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<tr>
<td>Lucy B. Moore</td>
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<tr>
<td>Lucy Green</td>
<td>83.33</td>
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<tr>
<td>Walter G. Hopkins</td>
<td>116.66</td>
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<tr>
<td>Rose Anne Howe</td>
<td>83.33</td>
</tr>
<tr>
<td>E. D. Murdaugh</td>
<td>141.66</td>
</tr>
<tr>
<td>S. J. Creswell</td>
<td>116.66</td>
</tr>
<tr>
<td>Olive M. Searle</td>
<td>83.33</td>
</tr>
<tr>
<td>Leolah Price</td>
<td>75.00</td>
</tr>
<tr>
<td>Carrie E. Staggs</td>
<td>91.66</td>
</tr>
<tr>
<td>Audrey Harshberger</td>
<td>75.00</td>
</tr>
<tr>
<td>C. E. Johnson</td>
<td>116.66</td>
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<tr>
<td>Oscar J. Lehrer</td>
<td>116.66</td>
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<tr>
<td>Vira E. Cass</td>
<td>83.33</td>
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<tr>
<td>George A. Landrum</td>
<td>116.66</td>
</tr>
<tr>
<td>Lula K. Wilhour</td>
<td>75.00</td>
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<tr>
<td>Camp A. Jones</td>
<td>112.32</td>
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<tr>
<td>Pearl E. Crawford</td>
<td>75.00</td>
</tr>
<tr>
<td>W. J. Bunch</td>
<td>78.00</td>
</tr>
<tr>
<td>C. L. Stewart</td>
<td>55.00</td>
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<tr>
<td>George Boehne</td>
<td>50.00</td>
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<tr>
<td>#George Dennis</td>
<td>37.50</td>
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Total for May... $2,316.08

Total for June... $2,974.51

(¢ Indicates special summer school instructors.
* Indicates persons employed as substitutes for regular teachers in summer school.)
The Secretary was authorized to notify all teachers of the University Preparatory School entitled to such salary claims of the action of the Board in approving their salary claims and that the warrants will be transmitted to them by the State Auditor.

On motion by Mr. Ralls seconded by Mr. Hill, that the claims of M. G. Devarge of Tonkawa for photographic supplies for $69.52, $111.10 and $37.42 be returned to Mr. Devarge with the notification that the purchase of such supplies was unauthorized and that there are no funds from which such claims may be paid. All voted aye.

Actg-Pres. A. S. Faulkner of the Southeastern State Normal and Mr. T. T. Lewis, County Superintendent of Pittsburg County, appeared before the Board and spoke concerning the conducting of a ten weeks extension course of the Southeastern State Normal at McAlester during the summer session of the Southeastern State Normal. Mr. Lewis explained that the purpose of conducting this summer school was to encourage his teachers to establish definite relations with the Southeastern State Normal, after which a county institute would be abandoned.

Moved by Mr. Hill seconded by Mr. Campbell, that the plans for a branch summer normal at McAlester, in which Pittsburg County will pay for all instructors, except one representative of the Durant Normal who shall direct the work, be left to Actg-President Faulkner and Mr. Lewis and that they be requested to present to the Board at its next meeting a course to be offered and the names and qualifications of the instructors to be used in the course. All voted aye. Mr. Lewis retired.

Upon the request of the Board for a report, Mr. Faulkner spoke concerning his work as Acting-President of the Southeastern State Normal School informing the Board of the improvements made in material equipment, and what would be needed further for such improvement.

On motion by Mr. Sandlin seconded by Mr. Ralls, Pres. Faulkner's requisition for equipment for the Domestic Science Department for preparing desks in the training school, for display and book cases and desks were approved. All voted aye.

On motion by Mr. Ralls seconded by Mr. Shepler, the following resolution was passed, all voting aye:

Resolved, that it is the sense of the State Board of Education that the expenses of the following faculty members of the state schools of Oklahoma incurred in visiting the associations and meetings in the several state normal school districts were required for the proper development of institutions represented by such faculty members and that such claims be approved and submitted to the Auditor with a copy of this resolution:

George J. Williams for $10.92  S. J. Payne for $2.71
W. C. Jamieson for $2.61      O. W. Jeffries for $6.06
P. C. Smith for $11.55        C. M. Howell for $4.92
E. B. Robbins for $2.34       W. T. Dodson for $13.13 & $20.36
A. Emma Estill for $3.58      F. C. Carter for $4.93
W. H. Wood for $7.12          W. T. Ford for $2.96
On motion by Mr. Hill seconded by Dr. Fite, the position of President of the Southeastern State Normal at Durant was tendered to Supt. T. D. Brooks of Hillsboro, Texas, at a salary of $2700.00 per annum. All voted aye. Mr. Sandlin was appointed to wire Mr. Brooks of the action of the Board requesting an immediate answer.

On motion by Mr. Hill seconded by Mr. Campbell, the salary of Acting President A. S. Faulkner was fixed at the rate of $2700.00 per annum from March 1, 1916 to September 1, 1916. All voted aye.

Miss Katherine Pierce, Secretary of the University Preparatory School, appeared before the Board and President Glover's recommendations and claims against the University Preparatory School were considered as follows:

1. On motion, Miss Lancy Allen was elected Assistant Teacher in the Home Economics Department at a salary of $25.00 per month;
2. The appointment of R. V. Swain as head of the department of Manual Training at a salary of $100.00 per month was approved;
3. Nomination of Alberta Wheaton as Assistant in the Commercial Department was rejected;
4. Recommendations for a granitoid walk on the campus, and for action of the Board in changing the name of the institution were rejected;
5. Claims of Walter Martin for $34.35 and $19.95; Virgil Haldeman for $1.40 and Lynn Glover for $11.40, were approved.

Supt. J. R. Johnson of the Institute for Deaf, Blind and Colored Orphans appeared before the Board and presented a financial statement of that institution. Supt. Johnson recommended that the unexpended balance of his appropriation be used for the erection of the industrial building.

On motion by Mr. Hill seconded by Mr. Campbell, Supt. Johnson's recommendation was approved and he was ordered to confer with the State Board of Public Affairs concerning the erection of the building. All voted aye.

W. B. Lee, representative of the W. M. Welch Company, appeared before the Board and spoke concerning the adoption of a uniform diploma for the state normal schools. On motion by Mr. Ralls seconded by Mr. Hill, the matter of the form and uniformity of the diplomas was referred to Mr. Wilson for his action. All voted aye.

The Board recessed until nine o'clock, March 7th.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Tuesday Morning, March 7, 1916.

All members were present.
Pres. Stratton D. Brooks of the University of Oklahoma appeared before the Board and presented the following recommendations upon which action was taken as indicated:

1 - (268) I recommend that Howard Storme Browne, Associate Professor of Materia Medica, be granted leave of absence from September 1, 1916 to September 1, 1917, under the conditions governing sabbatical leave, but with the provision that this leave shall not become effective, unless a satisfactory substitute can be secured without additional cost to the University. Approved.

2 - (269) I recommend that William Peter Haseman, Professor of Physics, be granted leave of absence from September 1, 1916 to September 1, 1917, under the regulations of the State Board of Education, governing sabbatical leave of absence. Approved.

3 - (270) I recommend that the University of Oklahoma be authorized to join the Southern Conference for Education and Industry as a sustaining member. Approved.

4 - (271) I recommend that leave of absence, without pay, be granted to the following named persons from September 1, 1916 to September 1, 1917: Edgar D. Meacham, Instructor in Mathematics; Edward Everette Dale, Instructor in History, Approved.

5 - (272) I recommend that the State Board of Public Affairs be requested to place a page advertisement for three issues in Harlow's Weekly, Oklahoma Journal of Education, and the Oklahoma School Herald. This request is based on the fact that the announcement of the summer school courses may be distributed to the teachers of Oklahoma much more cheaply this way than by mailing separate announcements to each. Approved.

6 - (273) I recommend that Professor Roy Temple House be granted leave of absence without loss of pay from February 1 to July 1, 1916, for the purpose of assisting the Relief Committee in Belgium, it being understood that he is to furnish at his own expense a satisfactory substitute who is to perform all the regular duties at the University. Approved.

7 - (274) I recommend that Associate Professor Harold Harve Herbert, Acting Director of the School of Journalism, be authorized to attend, at the expense of the University of Oklahoma, the meeting of the American Association of Journalism Teachers to be held at the University of Kansas on April 21st and 22nd. Approved.

8 - (275) I recommend that a general order be passed, approving of an annual trip by the Director of the School of Electrical Engineering, or some other person designated by him for the purpose of accompanying the electrical engineering students on a trip of inspection of electrical plants of various types to be found in Kansas City, St. Louis, Chicago, and other cities. Approved.
9 - (276) The executive council of the University of Oklahoma recommends: That, at the graduating exercises a hood be presented by the University of Oklahoma to all candidates receiving a Master's degree. It further recommends that a graduation fee of $10.00 be charged for all persons receiving degrees from the Graduate School. Approved.

10 - (277) I recommend that the following resignations be accepted, to take effect on the dates specified:
Alexander Watts McCoy, Instructor in Geology, from February 7, 1916; Renette Hill, Superintendent of the University Hospital and Instructor in Nursing, March 15, 1916. Accepted.

11 - (278) I recommend that the President of the University of Oklahoma be authorized to spend not to exceed Seven Hundred and Fifty Dollars ($750.00) during the school year 1916-17 for special lecturers. Approved.

12 - (279) I recommend that the monthly salaries of the following teachers be fixed for July and August 1916, at the amount specified in each case and that their respective salaries, beginning with September, 1916, be fixed in accordance with the regular schedules:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warren Waverley Phelan</td>
<td>$333.33</td>
</tr>
<tr>
<td>James Shannon Buchanan</td>
<td>$308.33</td>
</tr>
<tr>
<td>James Willings Sturgis</td>
<td>$275.00</td>
</tr>
<tr>
<td>Samuel Watson Reaves</td>
<td>$283.33</td>
</tr>
<tr>
<td>Errett Raines Newby</td>
<td>$200.00</td>
</tr>
<tr>
<td>Andrew Clarkson Parsons</td>
<td>$266.66</td>
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<tr>
<td>William Anton Schmidt</td>
<td>$241.66</td>
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<tr>
<td>Jesse Lee Rader</td>
<td>$233.33</td>
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<tr>
<td>Benjamin Gilbert Owen</td>
<td>$191.66</td>
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<tr>
<td>August Steitz</td>
<td>$200.00</td>
</tr>
<tr>
<td>Harriet Julia Hopkins</td>
<td>$200.00</td>
</tr>
<tr>
<td>Edgar D. Wacham</td>
<td>$183.33</td>
</tr>
<tr>
<td>Gilbert Harmer Smith</td>
<td>$183.33</td>
</tr>
<tr>
<td>Lucien Quitman Campbell</td>
<td>$165.66</td>
</tr>
<tr>
<td>Lottie J. Bohrer</td>
<td>50.00</td>
</tr>
</tbody>
</table>

13 - (280) I beg to report the following emergency appointments:
Frank Burner Sorgatz, Assistant Professor of Pathology, January 1, 1916 to June 15, 1916, at a salary of $75.00 per month;
Phillip George Phelps, Visual Instruction Lecturer, at a salary of $100.00 per month for such part of the year between January 1st and July 1st as his services may be needed;
Missouri Lawrence Hall, Printer, January 10, 1916 to July 1, 1916, or such portions as his services may be necessary, at the rate of $60.00 per month. Approved.

14 - (281) Subject to your approval, I have appointed Rosetta Angeline Biegel, Assistant in Chemistry from February 1, 1916 to June 15, 1916, at a salary of $75.00 per month. Approved.
Pres. Brooks also read reports concerning the affiliation standards of the schools of Medicine, Law and Pharmacy of the Oklahoma University. He presented for the consideration of the State Board of Education, the advertising of the matter of the Oklahoma University, a law school of Oklahoma City, which advertising caused this school to be confused with the University of Oklahoma at Norman; also he presented the recommendation of the faculty of the University that no credit for advanced standing be given in the University for high school work done in a four-year high school course.

No action was taken. After discussion with the Board, Dr. Brooks retired.

On motion by Mr. Ralls seconded by Mr. Shepler, the following resolution was adopted:

It is the sense of the State Board of Education that we should and do hereby sustain President Grant B. Grumbine of the Northwestern State Normal School in his action in cancelling the debate arranged for by the Parliamentary Debating Club of the Northwestern State Normal School and Clarendon College; and that all pupils who have not been permitted to enroll because of this debate be permitted to enroll and enjoy all of the privileges of the school under its regulations.

In arranging for all future debates it is the order of the Board that all such arrangements shall be made with the consent and approval of the President of the State Normal School, and that the members of no club shall be permitted to make arrangements for debate as a club without the consent and approval of the president; and, unless the members of said club take an active part in the preliminary contests and the club supports the findings of the judges in the preliminary contest such club members shall not be permitted to take part in the debates; provided, that if any pupils or the members of any club have reason to believe that they can not get justice at the hands of any members of the faculty, and make such feeling known to the president by private statement, such members of the faculty shall not be placed on the committee to select the debaters from the preliminary contests.

On motion by Mr. Ralls seconded by Mr. Campbell, Supt. Skeen was requested to appear before the Board at its next meeting. All voted aye.

The report of Supt. C. A. Skeen was read; also that of Drs. Lindsey and Calloway, Physicians of the State Training School.

On motion by Mr. Ralls seconded by Dr. Fite, it was decided to conduct summer schools at the University Preparatory Schools at Tonkawa and Claremore, such summer schools to be conducted without additional cost to the state in employing extra instructors, with the exception of the employment of Supt. E. E. Gardner of Nowata County, for the summer school at Claremore.

On motion by Mr. Ralls seconded by Mr. Hill, no substitutions for the regular teachers in the summer schools of the preparatory school shall be allowed, except on approval of the Board, and any regular teacher making claim for salary and converting it to another teacher for services rendered as a substitute instructor without the consent of the Board will be dismissed. All voted aye.
On motion by Mr. Ralls seconded by Mr. Campbell, the approval of all special summer school instructors in the state schools is left to President R. H. Wilson.

On motion by Mr. Ralls seconded by Dr. Fite, the resignation of J. R. Hogan, Head of the History Department of the Langston University, was accepted to take effect immediately. Motion carried.

On motion by Mr. Ralls seconded by Mr. Hill, the services of Hannible Russell, Janitor at the C. A. and N. University, were discontinued to take effect immediately.

All voted aye.

Pres. Wilson appointed Dr. Fite and Mr. Ralls as a committee to represent the Board in meeting Supt. T. D. Brooks at Durant on Friday morning, March the 10th.

The Board recessed until nine o'clock Wednesday morning.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Wednesday Morning, March 8, 1916.

Members present: Messrs. Wilson, Ralls, Shepler, Sandlin, Hill and Campbell.

On motion by Mr. Ralls seconded by Mr. Sandlin, the Board passed the following rule:

Every person graduating from an Oklahoma State Normal School, or doing work leading to a certificate, will be required to take one term's work in Penmanship and will receive credit for the same.

All voted aye.

Pres. J. B. Eskridge's recommendation of Roy E. Bennett of Erick, Oklahoma, as Secretary of the Southeastern State Normal, was presented and on motion by Mr. Ralls seconded by Mr. Sandlin, Mr. Bennett was elected at a salary of $100.00 per month, at the time of his employment.

All voted aye.

On motion by Mr. Shepler seconded by Mr. Ralls, the salaries of Katherine Pierce, Secretary of the University Preparatory School at Tonkawa, and Nettie Hardy, Secretary of the Northwestern State Normal at Alva, were placed at $100.00 per month, beginning March 1, 1916.

Voting aye: Messrs. Shepler, Ralls, Wilson, Campbell.

Voting no: Messrs. Hill and Sandlin. Motion carried.

On motion by Mr. Ralls seconded by Mr. Campbell, the following rule in regard to traveling expenses was adopted:

That in all cases where a president or representative of any state school or institution under the management and control of the State Board of Education is called to the Capital or caused to make any expenses
because of a request or order of the State Board of Public Affairs in carrying out the wishes or instruction of that Board, that the claim for such expenses will not be considered by this Board unless first approved by the State Board of Public Affairs.

Voting aye: Messrs. Wilson, Shepler, Hill, Ralls and Campbell.
Voting no: Mr. Sandlin.

Pres. Glover's recommendations were presented and on motion by Mr. Ralls seconded by Mr. Hill, the following were approved:

(1) That the Board provide only for regular credit work in the summer school at the University Preparatory School;
(2) That no county be permitted to hold a county institute in the University Preparatory School;
(3) That credit work be authorized in the summer school only for any grade of state certificate issued by the state normal school.

The financial report of the University Preparatory School was presented and ordered filed.

Communication from Pres. Austin notifying the Board of a case of smallpox in his institution was read. The financial report of the boarding department of the Oklahoma College for Women was read and ordered filed.

The following recommendations of Pres. Austin were presented:

First - It is impossible for the state schools of Oklahoma to meet the demands for teachers who are particularly trained to teach domestic science and domestic art. There is doubtless no course of study in this state in these two particular departments that is equal to the work offered in the Oklahoma College for Women, and I recommend that the State Board of Education give the young ladies who complete this particular work in these departments a certificate to teach Domestic Science and Domestic Art in the public schools of this state for a period of three years and that said certificate may be renewed at the expiration of that time under some condition that may be hereafter determined.

On motion by Mr. Ralls seconded by Mr. Hill, the plan for issuing Domestic Science and Domestic Art Certificates was approved, the details of the plan of issuance of such certificates to be worked out by Mr. Wilson and Pres. Austin and to be submitted to the Board at its next meeting.
All voted aye.

Second - The equipment in our Domestic Science and Domestic Art Department is not up to the standard. A great many girls have been kept out of this work because of not having sufficient equipment to teach them. We have, at least, $2500.00 to our credit on this year's account and I respectfully ask you to use your influence in getting the State Board of Public Affairs to purchase this needed equipment. We have been unable to do much of the work in the various departments this year because of not having books to meet the demand in the library and I would like very much to have you take this matter up with the Board of Affairs and see if this very much needed addition can not be made. Requisitions were made for
this equipment last July and they were turned down and my second requisition for same is now in the hands of the State Board of Affairs. The tremendous growth of this institution has gone beyond the plant and every dollar of this money should be judiciously spent in equipment. I would appreciate very much a recommendation from the State Board of Education to the State Board of Affairs to that effect.

On motion by Mr. Hill seconded by Mr. Ralls the President and Secretary of the Board are authorized to confer with the State Board of Public Affairs concerning the requisitions approved by the State Board of Education that are now being held up by the Board of Affairs and request that Board to approve such requisitions or to return them to the Board of Education with a statement of their objections.

All voted aye.

Third - The manuscript for the catalog of the Oklahoma College for Women is being prepared for 1916-17, and I recommend that the course of study as it now exists continue with a few minor changes and that the policy governing same not be changed except that the teachers' course offered in the Preparatory School be dropped entirely.

On motion the recommendation was approved with the requirement that the courses offered be made strong enough to receive corresponding advanced credit at the University of Oklahoma.

Fourth - I am very anxious for an opportunity to study at first hand a few of the leading girls' schools of the south and if given the privilege of doing so, I believe my services will be more efficient here; therefore, I respectfully ask that the State Board of Education pay my expenses to Denton, Texas; Columbus, Mississippi; and a few other schools which I may select. I would like to take this trip the latter part of March and the first of April.

On motion by Mr. Sandlin seconded by Mr. Hill, permission was granted Pres. Austin to visit girls' schools at Denton, Texas; Columbus, Mississippi; Rock Hill, South Carolina, and any others that might be agreed upon by Pres. Wilson and Pres. Austin.

All voted aye.

Fifth - The grade records of our school are in very bad condition. I have only one person in my office and it is absolutely impossible for her to do any more work and, therefore, it is necessary to hire additional help to get these records up in good shape. I am of the opinion it will take at least two months' work and I ask that this additional help be given me for the purpose mentioned.

On motion, Pres. Austin was granted permission to employ additional help with the suggestion that students of the commercial department of the College for Women assist if possible.

Resignation of L. S. Stephens, Head of the Department of Mathematics in the Southwestern State Normal School, was read and on motion by Mr. Ralls seconded by Mr. Hill was accepted.

All voted aye.
The Board recessed until one-thirty.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Afternoon, March 8, 1916.

Members present: Messrs. Wilson, Hill, Sandlin, Shepler, Ralls.

On motion by Mr. Ralls seconded by Mr. Hill, the following resolution was adopted:

Resolved that it is the sense of the State Board of Education that Joe Foreman, Grover Brown, and Lloyd Loux, inmates of the Oklahoma State Home at Pryor, Oklahoma, have, under the provisions of Section 7002 of the Revised Laws of Oklahoma, 1910, become able to support themselves and are, therefore, ordered released from the custody of the Home and are entitled to their earnings;

It is further resolved that it is the sense of the State Board of Education that when wards of the State Home have reached the age of self-supporting that it be the duty of the State Agent to determine if possible from the child the kind of work and location desired, and to use his best efforts to secure him employment; and it is further agreed that where labor is needed on the farm of the State Home that the Superintendent employ such released inmates to the extent of his necessities.

Motion carried.

On motion by Mr. Ralls seconded by Mr. Sandlin, Mr. Hill was authorized to investigate and act with the authority of the Board on the application of Mrs. Jane Appleby for a child for adoption from the State Home.

All voted aye.

On motion by Mr. Hill seconded by Mr. Ralls, the Superintendent of the Oklahoma State Home, the Superintendent of the State Training School, and the Superintendent of the Institution for the Deaf, Blind and Colored Orphans are required to report monthly to the Secretary of the State Board of Education the names of all inmates of their respective institutions that are released by adoption or indenture, or otherwise, the names of the persons to whom released, and the addresses of such persons.

All voted aye.

Communication of Supt. Skeen was presented recommending the parole of the following inmates of the State Training School at Pauls Valley: J. Waltz, John Peterson, George Minugh, Lester Burke, Pearl McMahon, Ray and Bert Billus, Elmer Newman, John Bales, Eddie Burkett, Pete Murphy, Dewitt Lee Stewart.

On motion by Mr. Ralls seconded by Mr. Hill, paroles were granted to the boys recommended by Supt. Skeen.

On motion by Mr. Ralls seconded by Mr. Hill, action was deferred upon the paroles of Carl Ponder and Evander Allen issued by the County Court of Marshall County and Supt. Skeen was requested to furnish information concerning the crimes for which these boys were sentenced to the State Training School, their ages, home addresses, and the reasons for the issuance of the paroles so soon after their sentence. All voted aye.
On motion the action of Mr. Wilson in the matter of the Joe Hodges case, a paroled inmate of the State Training School, was approved.

Petition in behalf of Oscar Stom, an inmate of the State Training School, asking for a permanent release was read, and the Secretary was instructed to notify County Judge W. R. Wallace that the pardoning power lies in the Governor's hands, but that the Board will intercede to secure Oscar Stom a parole if the parties or petitioners interested will secure him permanent employment and so notify the Board, as it is not the desire of the Board to release this boy to the charge of his father, and to refer the petition to Supt. Ekeen for his recommendation.

Pres. Evans' recommendations were presented and on motion by Mr. Ralls seconded by Mr. Hill, were approved as follows:

(1) Mrs. Pearl B. Watkins was elected Assistant in English at a salary of $1100.00 per annum;
(2) Paul Havenstite was elected Assistant Secretary at a salary of $40.00 per month;
(3) The employment of a student helper at not to exceed $25.00 per month;
(4) Mrs. Ida Waide Kitchen was elected Assistant in Piano at $75.00 per month;
(5) Edna Jones was elected Instructor in Penmanship at $75.00 per month.

All voted aye.

Mr. Campbell entered.

On motion by Mr. Ralls seconded by Mr. Hill, the library list for schools as submitted by Miss Ruby Canton, Librarian at the Central State Normal School, was approved with the understanding that it was not to conflict with any previous adoptions of the State Board of Education.

Voting aye: Messrs. Wilson, Hill, Ralls, Campbell and Shepler.
Voting no: Mr. Sandlin.

The recommendations of Pres. Gable were presented.

(1) That Steve Guinn be employed for yard work at a salary of $30.00 per month. On motion by Mr. Sandlin seconded by Mr. Ralls, the recommendation was approved.

(2) Presenting the resignation of Dr. Emmett Starr and recommending the employing of Flora B. Allison for the position as Librarian at the Northeastern State Normal at a salary of $75.00 per month.

On motion by Mr. Ralls seconded by Mr. Campbell, Dr. Starr's resignation was accepted and Miss Allison was elected.

All voted aye.

Communications were presented from John E. Swaim, Assistant State Agent in Charge of Boys' Clubs, notifying the Board that Jesse Bloyton of Meridian, Oklahoma, is the winner of the C. A. and N. University Scholarship for colored boys authorized by the State Board of Education at its meeting on May
26, 1915; also a communication from Emma A. Chandler, Assistant State Agent in charge of the Home Demonstration Work, informing the Board that Symantha Anderson of Boley is the winner of the C. A. and N. University Scholarship for girls.

On motion by Mr. Ralls seconded by Mr. Campbell, the issuance of the scholarships to the above named winners was approved and payment of the scholarships ordered in monthly installments of $11.11 per month upon a certificate of attendance during each preceding month of the scholastic year 1916-17.

All voted aye.

On motion by Mr. Sandlin seconded by Mr. Ralls, the Board voted to continue the plan of offering scholarships of $100.00 each to the highest scoring colored girl and boy in the clubs organized under the Co-operative Extension Work in Agriculture and Home Economics conducted under the direction of the Oklahoma A. and M. College and the United States Department of Agriculture, and recommended that greater efforts be put forth in this work.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Campbell, the contract of the Eaton - Ives - Sturgess - Walton Company of Chicago with the State of Oklahoma to furnish copy books to the common schools of the state was declared void, and the bond of that company released. All voted aye.

Communication and testimonials filed by L. L. Henderson, formerly instructor in the C. A. and N. University, were referred to the newly elected president of that institution.

Communication was presented from Pres. Grant B. Grumbine concerning the salaries of janitors who are ill. On motion by Mr. Sandlin seconded by Mr. Ralls the recommendation of Pres. Grumbine that the state pay substitutes, allowing the regular janitor full pay, was approved.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Hill, Pres. Grumbine's recommendation that a leave of absence be granted Mrs. Hettie A. Brown, Assistant in English, for the summer term of 1916 on full pay, was approved.

All voted aye.

The Board then proceeded to the consideration of requisitions and claims of the several state institutions presented by the Secretary.

On motion by Mr. Hill seconded by Mr. Ralls, Pres. S. M. Barrett's requisition for athletic supplies and equipment and an addition to the stadium and improvement of the athletic field was approved for not to exceed $250.00.

On motion by Mr. Sandlin seconded by Mr. Hill, the claims of Presidents Briles, Evans and Grumbine for expenses to Detroit were allowed. The Secretary was instructed to draw a proper resolution and forward with these claims to the Auditor.

On motion, miscellaneous claims and requisitions of the several schools were approved.
The Board then proceeded to consider the communications relating to the C. A. and N. University. Communication of Ewell W. Clark with affidavit concerning work as Secretary of the C. A. and N. University was read and on motion by Mr. Ralls seconded by Mr. Sandlin, was referred to Pres. I. B. McCutcheon for more information.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Hill, J. E. Whitfield was elected head of the Department of Agriculture of the C. A. and N. University.

On motion by Mr. Ralls seconded by Mr. Hill, Janett Pierson was elected Instructor in the Department of Home Economics to succeed Mary McCrary Ray.

On motion by Mr. Ralls seconded by Mr. Hill, the services of W. C. Person and Mack Madison, farm hands of the C. A. and N. University, were discontinued to take effect at once.

All voted aye.

On motion by Mr. Wilson seconded by Mr. Shepler the resignation of I. B. McCutcheon as President of the C. A. and N. University was accepted to take effect on this date, March 8, 1916, and McCutcheon was requested to vacate the president's house immediately which is occupied by himself, and to remain away from the C. A. and N. University.

On motion by Mr. Ralls seconded by Mr. Campbell, R. E. Bullet of Binger, Oklahoma was elected Head of the History Department at Langston at a salary of $1100.00 per annum, and Acting-President of the C. A. and N. University to serve at the will of the Board or until the arrival of J. M. Marquess, the newly elected president.

Motion carried.

Mr. C. A. McNabb, District Agent of the Agricultural Department, appeared before the Board and spoke concerning conditions on the farm of the C. A. and N. University, and the advisability of continuing the extension workers now employed by that institution.

On motion by Mr. Ralls seconded by Mr. Hill, the Board decided to continue the Farm Demonstration work and the Home Demonstration Work by the C. A. and N. University at Langston in co-operation with the Co-operative Extension Work in Agriculture and Home Economics conducted by the Oklahoma A. and M. College and the United States Department of Agriculture.

All voted aye.

L. D. Walrath, representative of the Keystone View Company, appeared and spoke concerning the Visual Instruction Material offered by his company for the approval of the Board. On motion by Mr. Hill seconded by Mr. Campbell, President R. H. Wilson was authorized to investigate the Visual Instruction Material offered by the Keystone View Company and the plan of sale and prices to the schools of Oklahoma and report to the Board at its next meeting.

All voted aye.
On motion by Mr. Sandlin seconded by Mr. Hill, the leave of absence on full pay of Pres. Grumbine from June 15th to August 1st was granted, the Board reserving the right to designate the Chairman of the faculty to serve as Acting-President during the absence of Pres. Grumbine.

Voting aye: Messrs. Hill, Campbell, Shepler, Sandlin, Ralls.
Voting no: Mr. Wilson.

Motion carried.

Mr. Ralls called the attention of the Board to the University for the purpose of discussing the Law School. On motion by Mr. Ralls seconded by Mr. Hill, the President of the Board was authorised to appoint a committee to confer with President Brooks of the University of Oklahoma concerning the advisability of a re-organization of the Course and Faculty of the Law School of Oklahoma. All voted aye.

Mr. Wilson appointed Mr. Ralls and Mr. Sandlin as the committee to confer with Pres. Brooks.

The Board adjourned to meet at the call of the President.

Oklahoma City, Oklahoma

President, State Board of Education

Secretary, State Board of Education