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received
 11-14-94

MEMORANDUM

To: Region 4 Members

From: Goran Klintmalm, M.D., Ph.D.
 Regional Councillor

Subject: Region 4 Meeting

Date: November 7, 1994

There will be a Region 4 Meeting held on Friday, December 2, at The Waterford Hotel, 6300 Waterford Boulevard, Oklahoma City. The meeting is scheduled to begin with registration at 2:00 p.m. and will conclude by 5:00 p.m. The meeting agenda is attached for your review.

Following our meeting, the Oklahoma Transplant Society Banquet will begin at 6:30 p.m. On the following morning, December 3, the Annual Oklahoma Transplant Society Meeting will convene at 8:00 a.m. with an estimated adjournment time of 2:30 p.m. Attached for your convenience is an agenda for this meeting. If you need more information about this meeting, please contact Bob Turner at (405) 840-5551.

If you will be attending the regional meeting, please RSVP as soon as possible to Chris Williams at (804) 330-8514. To make arrangements for overnight accommodations or to obtain more information regarding the location of the hotel, you may contact the Waterford Hotel at (405) 848-4782. Complimentary transportation is available between the airport and hotel, but must be arranged with the hotel in advance. As a reminder, UNOS is unable to reimburse expenses related to attending regional meetings.

I look forward to meeting with you in the coming weeks.

enclosure