

2 February, 1993

Chief Wilma Mankiller Cherokee Nation of Oklahoma P.O. Box 948 Talequah, OK 74465

Dear Chief Mankiller,

My father, Dr. Henry Clay Ballard of U.C. Davis, told me of his recent conversations with you and mentioned that you said it would be a good idea for me to send you a résumé.

I am a recent graduate of UCLA very interested in working for the Cherokee Nation. My past experience, as you can see in my enclosed résumé, is in the field of entertainment media.

My education, experience and communication skills make me ideal for different jobs. I would love to work as a liaison between the Cherokee Nation and the media. My writing skills, computer graphics skills, and video presentation skills make me ideal for a position where public relations are essential.

I would jump at the chance to interview for any challenging position in Talequah. Please call me at (310) 456-7602. I know I could be an asset to you.

Thank you very much for your consideration.

Sincerely,

Nathan Finch Ballard 19836 Pacific Coast Highway Malibu, CA 90265-5424

(310) 456-7602

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